

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

November 20, 2025

MEMORANDUM

To: Members of the Board of Education  
From: Thomas W. Taylor, Superintendent of Schools  
Subject: Procurement Contracts of \$25,000 or More

Information       Action

**Superintendent Recommendation:**

The superintendent recommends that the Board of Education approve the request to expend up to the indicated values for procurement contracts of \$25,000 or more under the Annotated Code of Maryland, Education Article §5-112, §5-112 (a)(3), and Board of Education Policy DJA, *MCPS Procurement Practices and Bid Awards*, as applicable. These contracts can support districtwide purchases and may not be limited to a specific division. Every item represents requested authorization for 100 percent of the budget for that item, unless otherwise noted.

Formal bids and requests for proposals were obtained and evaluated by the Department of Procurement, Division of Financial Management, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Department of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following calendar year, is available in the Funding Accountability and Transparency [database](#) on the Montgomery County Public Schools (MCPS) website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9, with local affiliates noted as applicable.

WHEREAS, It is recommended that Request for Proposal 4615.1, Comprehensive Talent Assessment, be rejected. A new Request for Proposal is needed due to changes to the project scope. A new solicitation will be released by the end of calendar year 2025; and

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore it be

Resolved, That having been duly advertised or justified, the following contracts be awarded with the spending authority up to the values indicated with the most responsive and responsible bidders or offerors meeting specifications as follows.

### Division of Facilities Management

4111.7	<p><b><i>BID Name:</i></b> Overhead Door Installation and Repairs— Extension <b><i>Responsible Department:</i></b> Department of Facility Maintenance <b><i>Description:</i></b> This is a request to exercise the fourth and final extension of the annual contract for the repair of overhead doors, and installation of new doors, as required for the Division of Facilities Management.</p>	
	<p><b><i>Awardee:</i></b> Miner, Ltd, dba Bob’s Overhead Door Repair &amp; Service, Baltimore, Maryland</p>	\$125,000
9021.11	<p><b><i>BID Name:</i></b> Doors and Door Hardware—Extension <b><i>Responsible Department:</i></b> Department of Facility Maintenance <b><i>Description:</i></b> This is a request to exercise the second of three possible extensions of the annual contract for the purchase of doors and door hardware used by the Department of Facility Maintenance.</p>	
	<p><b><i>Awardee:</i></b> Liberty Lumber and Supply Company, Baltimore, Maryland</p>	\$250,000
9758.2	<p><b><i>RFP Name:</i></b> Portable Restroom Trailer Rentals—Extension <b><i>Responsible Department:</i></b> Department of Planning and Construction <b><i>Description:</i></b> This is a request to exercise the first of three possible annual extensions of the contract for the rental of restroom trailers at the Fairland Center holding facility. These restroom trailers are provided to serve the JoAnn Leleck Elementary School at Broad Acres staff working in the portable classrooms.</p>	
	<p><b><i>Awardee:</i></b> United Site Services of Maryland, Inc., Westborough, Massachusetts</p>	\$68,680

4042.8	<p><b>RFP Name:</b> Boiler Supplies and Associated Materials—Extension</p> <p><b>Responsible Department:</b> Department of Facility Maintenance</p> <p><b>Description:</b> This is a request to exercise the fourth and final extension of the contract for the purchase of boiler supplies for the Department of Facility Maintenance, the expenditure reflects a percentage off the manufacturer's price list.</p>	
	<p><b>Awardees:</b>  Aireco, Timonium, Maryland  Capp, Inc., Clifton Heights, Pennsylvania  Noland Company, Manassas, Virginia</p> <p><b>Total:</b> <i>[Invoice amounts will be based on individual requirements]</i></p>	\$500,000

#### Division of District Operations

4091.10	<p><b>BID Name:</b> Art and School Papers—Extension</p> <p><b>Responsible Department:</b> Department of Materials Management</p> <p><b>Description:</b> This is a request to exercise the first of four possible extensions of the contract for the purchase of Art and School Papers, stocked in the warehouse, and shipped to schools directly.</p>	
	<p><b>Awardees:</b>  Blick Art Materials LLC, dba Blick Art Materials, Galesburg, Illinois  DGS Educational Products, Inc., Delray Beach, Florida  <i>[DBE-Owned]</i>  Lee, Ivin, dba Integrated School Supplies, Laurel, Maryland  <i>[DBE-Owned]</i>  Pyramid Paper Company, dba Pyramid School Products, Tampa, Florida  School Specialty, LLC., Gaithersburg, Maryland</p> <p><b>Total:</b> <i>[Invoice amounts will be based on individual requirements]</i></p>	\$523,085

040522	<p><b>Contract Name:</b> Food and Supplies for Catering Services and Adult Feeding</p> <p><b>Responsible Department:</b> Department of Food and Nutrition Services</p> <p><b>Description:</b> This is a request to approve a new contract bridged through Sourcewell for the purchase of a variety of food and supplies to expand their adult feeding and catering services. Adult feeding refers to fee-for-service meals and foods provided by the Department of Food and Nutrition Services that are outside of the reimbursable meals served to students through federally funded child nutrition programs. Adult feeding includes, but is not limited to, catering services and MCPS cafeterias serving adults only (such as the re-opening of the café at 45 West Gude Drive in Rockville).</p>	
240240-01	<p><b>RFP Name:</b> Janitorial and Sanitation Supplies, Equipment, and Related Services</p> <p><b>Responsible Department:</b> Department of Materials Management</p> <p><b>Description:</b> This is a request to approve a new contract bridged through Omnia Partners for the purchase of ice melt to be distributed to schools as needed for inclement weather and stored in the warehouse of the Department of Materials Management.</p>	
R250102	<p><b>RFP Name:</b> Athletic, Physical Education Supplies, and Team Uniforms</p> <p><b>Responsible Department:</b> Department of Athletics</p> <p><b>Description:</b> This is a request to approve a new contract bridged through OMNIA Partners Public Sector Region 4, for the purchase of Riddell brand football helmets for high school athletics programs.</p>	
<p><b>Division of School Leadership and Improvement</b></p>		
	<p><b>Awardee:</b> All American Sports Corporation, dba Riddell, North Ridgeville, Ohio</p>	\$200,000

**Division of Technology Services**

8015.1	<p><b><i>RFP Name:</i></b> Lockable Phone Pouches</p> <p><b><i>Responsible Department:</i></b> Division of Technology Services</p> <p><b><i>Description:</i></b> This is a request to approve the expenditure through the Stonger Connections Grant for 1,500 Tier 1 Blue Safe pouches and 130 Blue Safe magnets for use with the pouches for tamper-resistant, safe storage of student cell phones. This request includes approval of purchases made in late summer totaling \$22,733 as the district geared up for the start of school and the implementation of the new cell phone policy. The district is purchasing additional pouches to cover new requests, as well as the anticipated replacement of damaged bags.</p> <p><b><i>Awardee:</i></b> Win Elements LLC, Lake Elsinore, California <span style="float: right;">\$50,000</span></p>
	<p><b>TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE</b> <span style="float: right;">\$2,028,765</span></p>

TWT:IAW:amd

Attachment

Bid Activity Report  
November 20, 2025

Attachment

BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. DBE Vendors Mailed	Total No. of Bids Received	Total No. of DBE Bids Received	Total No. of Bids Awarded	Total No. of DBE Contracts Awarded
4111.7	Overhead Door Installation and Repairs—Extension	9	1	2	1	1	0
9021.11	Doors and Door Hardware—Extension	15	2	3	0	1	0
9758.2	Portable Restroom Trailer Rentals—Extension	3	0	2	0	1	0
4042.8	Boiler Supplies and Associated Materials—Extension	28	2	5	0	3	0
4091.10	Art and School Papers—Extension	7	2	7	1	5	2
040522	Food and Supplies for Catering Services and Adult Feeding	Bridged through OMNIA Partners					
240240-01	Janitorial and Sanitation Supplies, Equipment, and Related Services	Bridged through OMNIA Partners					
R250102	Athletic, Physical Education Supplies, and Team Uniforms	Bridged through OMNIA Partners					
8015.1	Lockable Phone Pouches	N/A					
9114.12	Frozen Potatoes—Extension	15	1	2	0	1	0
9143.4	Disposable Cafeteria Trays—Extension	17	4	7	2	1	0
9706.5	Athletic Grass Field Maintenance at Various Locations—Extension	19	2	12	0	13	0
UMD-972016	Computers, Associated Hardware, and Services—Extension	Bridged through Maryland Educational Enterprise Consortium (MEEC)					
121923	Technology Products and Services with Related Solutions — Extension	Bridged through Sourcewell					